



November 2025

Dear Parents/Carers,

**Re: Lost Property**

Please be aware that any named items that are handed in to lost property are routinely returned to students. However, we have a large number of unnamed items that have built up, and we would like to reunite these with their owners if possible.

To help us with this, if your child has lost anything in school, please ask them to go to the Main Reception before or after school to check if their item is in lost property. The lost property boxes will be stored in Main Reception, if any parents/carers would like to check between 8.00am-4.00pm.

Please note if any lost property is unclaimed by Friday 19th December 2025 at 1.00pm, we will donate to the uniform recycler.

Thank you for your assistance with helping us reunite any items of lost property with their owners.

Yours sincerely,

Ms. Cox  
Headteacher

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THE APPLETON SCHOOL

